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## Supply Chain Actor (SCA) Disclosure Form

This form is to be completed by each Supply Chain Actor that is part of the Licensee's supply chain for Regenerative Organic Certified® claims on products. A Supply Chain Actor is defined as any subcontracted operation or facility that does not take legal ownership of the product and/or solely provides services for a specific supply chain, meaning they do not buy or sell ROC™ products to more than one entity. Such actors are exempt from the licensing requirements imposed by the ROA. Supply Chain Actors must hold a certification in accordance with the activity provided (organic for agricultural products or GOTS/OCS for textiles). **Licensees are responsible for collecting supply chain actor information and including these documents in their ROA online application annually.**

The form must be completed and signed by a legally authorized representative of each supply chain actor organization. By completing this form, the representative acknowledges that it has received, has read, fully understands, and agrees to be bound by the terms of the Regenerative Organic Certified® program.

Submit completed form with online Licensing Application.

### SECTION 1

1. Name of ROA Licensed Business

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2. Supply Chain Actor Business Name

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4. Website:

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5. Phone:

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6. Street Address 1:

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7. Street Address 2:

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8. City:

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9. State/Province/Region:

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10. Zip/Postal Code:

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11. Country: \_\_\_\_\_

12. The business listed above is a

\_\_\_\_\_ Processor

\_\_\_\_\_ Handler

\_\_\_\_\_ Textile gin

\_\_\_\_\_ Distributor

\_\_\_\_\_ Retailer

\_\_\_\_\_ Other supply chain actor

If other, please describe supply chain role:

\_\_\_\_\_

13. Authorized Representative Name: \_\_\_\_\_

14. Representative Email: \_\_\_\_\_

15. Contact Name: \_\_\_\_\_

16. Contact Email: \_\_\_\_\_

17. Contact Phone: \_\_\_\_\_

18. Authorized Representative Name: \_\_\_\_\_

19. Representative Email: \_\_\_\_\_

20. Contact Name: \_\_\_\_\_

21. Contact Email: \_\_\_\_\_

22. Contact Phone: \_\_\_\_\_

**SECTION 2**

**Organic Certificates**

1. Is the supply chain actor organization certified organic? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, please attach your organic or social fairness certificate(s) if applicable with any appendices and/or client profiles. **For textile operations**, please include your GOTS or OCS certificates. Accepted file types: jpg or pdf.

2. Does this supply chain actor take legal ownership of the Regenerative Organic Certified product?  
 \_\_\_\_\_ YES \_\_\_\_\_ NO

3. Please list the Regenerative Organic Certified products or ingredients and volumes (by weight) that you handle below **OR attach a list** of products and volumes in PDF format.

Ingredient or Product	Weight

Please confirm that you have read and understand the Regenerative Organic Certified® [Supply Chain Guidelines](#). By checking this box, you agree to abide by the Supply Chain Guidelines.

\_\_\_\_\_ I agree

Typed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Document Revisions

Version Number	Date Approved	Description of Changes
1.1	July 03, 2024	<ul style="list-style-type: none"> <li>• Removal of the first paragraph</li> <li>• Adequacy of language and inclusion of the definition of supply chain actor in the introduction</li> <li>• Replacing the term Brand to Business</li> <li>• Adding a field for authorized representative contact 2</li> </ul>